



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Ronald A. Kaye, Treasurer
Friends Of Melinda Katz
PO Box 831
Forest Hills, NY 11375

Identification Number: C00331793

SEP 27 2000

Reference: Mid-Year Report (1/01/00-6/30/00)

Dear Mr. Kaye:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Commission Regulations require the continuous reporting of all outstanding loans. This report omits the loan(s) itemized on your previous report(s). Please amend your report(s) to indicate the current status of the following loan(s): RFK Democratic Organization \$6,000. (11 CFR §§104.3(d) and 104.11)

-Schedule C of your report fails to include information required by Commission Regulations. You must provide the date incurred, the original source and amount of the loan, the due date, the interest rate, the cumulative payment, and the outstanding balance. In addition, if there are any endorsers or guarantors, their mailing address along with the name of their employer and occupation must be disclosed. Please amend your report to include due date and interest rate. (11 CFR §§100.7(a)(1) and 104.3(d))

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our